

Kenton, St Mary-the-Virgin

APPLICATION FOR ENROLMENT ON THE CHURCH ELECTORAL ROLL

(Please complete this form in BLOCK CAPITALS)

Full name (including middle names) _____

Preferred title (if any) _____

Full address _____

_____ Postcode _____

Telephone Number (optional) _____

Email Address (optional) _____

Date of Birth (optional) _____

1: I declare that (please tick only one box from options A or B)

1A I am baptised, am a lay person, and am aged 16 or over

1B I am baptised, am a lay person, and become 16* on _____

**Those who become 16 in the next twelve months may complete the form and become eligible to be entered on the roll on their sixteenth birthday.*

2: I declare that (please tick only one box from options A, B or C)

2A I am a member of the Church of England (or of a Church in communion with the Church of England) and am a resident in the parish.

2B I am a member of the Church of England or of a Church in communion with the Church of England, am not resident in the parish, [but have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because _____].

2C I am a member in good standing of a Church which is not in communion with the Church of England but subscribes to the doctrine of the Holy Trinity, am also a member of the Church of England [and have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because _____].

**If you tick 2B or 2C in circumstances where a new Roll is being prepared, you must delete either the first set of words in square brackets or the second set. If you delete the first set, you must complete the second set by filling in the space at the end. see Note 3 for further information.*

I declare that the above answers are true and I apply for inclusion on the church electoral roll of the parish.

Signed: _____ Date: _____

**now please
turn over!**

Please note: the following page does not form part of the formal Application for Enrolment Form

Keeping in Touch

We wish to keep in touch with our congregation, to provide ongoing pastoral care and to share important information. Each week a hard copy **news sheet** is published, and made available in church each Sunday: this is also incorporated into the Sunday **Mass booklet**.

The news sheet is also published **online**, on our website (stmaryskenton.org): to access the weekly news sheet, simply visit our website and click “What’s On” – on this page, all news sheets are arranged by date, by Sunday.

We also distribute our news sheet, and other important information, via an **e-mailing list** (using MailChimp software). Please tick the box below (and provide your e-mail address on the first page of this form), to confirm that you would like to (/continue to) receive our weekly e-mail. Please then ensure that news@stmaryskenton.org is on your “safe senders” list, to prevent messages ending up in your junk mail folder:

I would like the parish’s weekly newsletter to be sent to my e-mail address

Please note that, in accordance with our *General Privacy Policy* (available to view here: stmaryskenton.org/privacy-policy), we will use your e-mail address only for the purpose of sending you our weekly mailing, will store your details securely, and will not share this information with anyone else. You have the right to unsubscribe from this mailing list at any time: each week’s mailing includes a link to do so.

You can also follow us on social media: our Facebook Page is @stmaryskenton, and our Twitter/“X” profile is @mary_kenton. All services are streamed online via YouTube – search for “St Mary the Virgin”.

The parish also operates a **WhatsApp** group, in which the newsletter and Sunday readings are shared, as well as a daily meditation, and other information. Personal telephone numbers cannot be hidden in a WhatsApp group, and thus all members of the group can view others’ numbers. If you wish to be added to the WhatsApp group, **or to continue in it**, please provide your mobile telephone number on the first page of this form, and tick here:

I would like my telephone number added to the parish WhatsApp group, and understand that my number will therefore be visible to other group users

It is possible to leave the WhatsApp group at any time, within the app.

Having made your selections above, please then sign and date below.

I have read the “Keeping in Touch” section of this form, and have indicated how I wish my data to be used in respect of the functions described.

Signed: _____ Date: _____

Notes

General matters

- 1 The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches, as listed in the Supplementary Material to the Canons (but note [Rule 83\(3\)](#) of the Church Representation Rules, which provides for any question as to whether a particular Church is in communion with the Church of England to be decided by the Archbishops of Canterbury and York acting jointly).
- 2 Membership of the electoral roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.
- 3 Every six years a new roll is prepared and those on the previous roll are informed so that they can reapply. If you are not resident in the parish but were on the roll as a habitual worshipper and have been prevented by illness or other sufficient cause from worshipping for the past six months, you should complete declaration 2B or 2C as follows –
 - (a) delete the first set of words in square brackets and
 - (b) at the end of the second set of words in square brackets, briefly state the reason for not having worshipped as mentioned.
- 4 If you have any problems with this Form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.
- 5 In this Form 'parish' means ecclesiastical parish.

Use of email addresses and other personal data

- 6 You do not have to provide a telephone number or email address on this Form. If you do provide one, the Parochial Church Council and the electoral roll officer are entitled to use these details only to communicate with you in connection with the maintenance or revision of the Roll or the preparation of a new Roll or with elections to or membership of the Council.
- 7 The Church Representation Rules impose certain requirements for your name and address to be given to a third party, such as the diocesan electoral registration officer, in connection with elections to or membership of a deanery synod, diocesan synod or the House of Laity of the General Synod. If you provide a telephone number or email address on this Form, it may be given to the third party along with your postal address.
- 8 A third party to whom your name and address have been given under the Church Representation Rules is in certain cases required by the Rules to pass them on to another person, such as the presiding officer in a synodical election. If you provide a telephone number or email address on this Form, those data may be given to the other person along with your postal address.
- 9 Any person to whom your telephone number, email address or other personal data is given under the Church Representation Rules is required by those Rules to hold the data securely. Furthermore, if you do provide a telephone number or email address on this Form, that does not give anybody the right to use it for any purpose other than those permitted by the Rules; so it cannot, for example, be used for social matters or fund-raising.
- 10 The roll is published after each annual revision and after the preparation of a new roll. The published roll will include your name (as well as the name of every other person on the roll) but none of your other personal data (as defined by the Data Protection Act 2018) will be made public as a result of your inclusion on the roll.
- 11 You do not have to provide a date of birth on this Form. If you do provide one, the Parochial Church Council will use this information for statistical analysis, and pastoral care.