

Parish of

Saint Mary the Virgin, Kenton

Report of the Parochial Church Council for the year ended 31st December 2022

Administrative information

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1st January 2022 until the date this report was approved are:

| | |
|---|---|
| Incumbent / Chairman | The Rev'd Richard Norman (from 23 rd September 2022) |
| Vice Chairman | Mr Kenrick Elliott |
| Self-supporting Minister | The Rev'd Mike Still |
| Churchwardens | Miss Johnette Clarke Mr Kenrick Elliott |
| Representatives on Deanery Synod | Mrs Leila Bullard Miss Johnette Clarke |
| Elected members | Prof Luke Anand (from 22 nd May 2022) Mrs Janet Cameron Mrs Gloria Cowans Mrs Patricia Edwards (from 22 nd May 2022) Mrs Erma Fernandes Mr David Griffiths Ms Angela Haines Ms Beauty Huntley Ms Bernadette Labastide Mr Ioan Tinca Mrs Lorna Williams (to 22 nd May 2022) Ms Jean Williams Mrs Cynthia Yorke |

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

BANKERS

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

CORRESPONDENCE ADDRESS

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

REGISTERED CHARITY NUMBER: 1132234

WEBSITE www.stmaryskenton.org

Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

The Parish Church

For 96 years the parish has held full catholic privileges and was built for anglo-catholic worship. The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

Introduction

The year 2022 was in large part a year of anticipation and transition, with the parish in interregnum until the end of September and the arrival of our new Vicar. During this period, the wardens and officers worked tirelessly to maintain the work and witness of St Mary's, as well as the round of daily prayer - this last with the generous assistance of our Self-Supporting Minister; clergy from our sister Society parishes locally, and two retired priests - Fr Bernard Dagnall and Fr Lesley Drake - who faithfully and cheerfully provided crucial Mass cover. Another priest who, in retirement, nevertheless gave so much to our parish - Fr John Metivier - died on 28 November, fortified by the rites of the Church and filled with Advent hope. His widow Elizabeth graciously asked that his body be received into St Mary's the day before his funeral Mass (at St Michael, Tokyngton), and thus our friend Fr John was able to rest before the same altar at which he had so often offered the Holy Sacrifice of the Mass.

On 23 September, during a Vigil Mass of our principal patron (Our Lady of Walsingham), the Rev'd Richard Norman was collated and inducted as the eight Vicar of Kenton, by Jonathan, Bishop of Fulham, and the Archdeacon of Northolt. The church was full, to witness the beginning of Fr Richard's ministry among us, and to support him as he now leads us in ministry and mission. Our own musicians were supplemented by the return of the Schola of St Matthew, Kensington Olympia, under the direction of Tom Williams - and we were honoured by the presence with us of the Mayor of Harrow, Cllr Janet Mote, as well as our Member of Parliament, ward councillors and ecumenical dignitaries. Clergy from the Deanery and the Fulham family of parishes assisted in choir, with other guests from Fr Richard's previous parishes making - in some instances - journeys of considerable distance to be present. The "No. 1 Catering Agency" performed with distinction, providing a wonderful reception after Mass.

Worship

The regular celebration of Mass and the Divine Office continued throughout the interregnum, with a full weekly schedule restored following the arrival of a new parish priest. Our Statistics for Mission submission to the Church of England recorded attendance of 104 at Easter (2021: 84) and 127 at Christmas (2021: 38): for the first time in several years, a Christmas Christingle service for families and children was held, attracting a number of new families. Christmas and Easter attendance is still

perhaps only 50% of pre-pandemic attendance. The “October count” revealed an average Sunday Mass attendance of 42 adults and 4 children (2021: 51 adults and 2 children): importantly, patterns of attendance post-pandemic seem significantly to have altered, with many once-regular worshippers now attending less often. It is difficult to reflect this in the comparison of figures. On Sunday, 6 November we marked the Solemnity of St Leonard (our secondary patron). The Vicar of Harrow, Fr James Power, was our guest preacher - and we were delighted to be joined by brother and sister Christians from other Anglican churches locally, and other denominations. A magnificent party and fireworks display followed the Mass. On Monday, 19 December Fr Richard marked his tenth anniversary of priestly ordination: after Mass, he was presented with a gift from the congregation, who then raised a glass to him over a slice of cake! Members of the congregation supported other churches locally, and wider church activities - for example attending and participating in the patronal festival at St Andrew, Kingsbury and the ACAT (Harrow) service at St Alban, North Harrow. We continue to livestream all services at St Mary’s, facilitating the participation of the housebound and those who may be travelling.

Mission, Ministry and Fellowship

The Parochial Church Council having approved a Parish Profile, the vacancy for our Vicar was advertised. Johnette Clarke and Kenrick Elliott were appointed as our parish representatives, to interview prospective candidates with Bishop Jonathan, Archdeacon Catherine and the Area Dean.

During 2022, we were grateful to receive a gift of £15,000 following the closure of the 4th Kenton (St Mary’s) Scout Group, which sum has since been designated for youth ministry. Early in his incumbency, Fr Richard took a group of our young people bowling. Explicitly Christian Advent calendars (with Christmas service invitations) were also purchased for all children attending St Bertha’s Daycare in the Hall. St Mary’s continues to enjoy a good relationship with the Stanmore Choral Society, welcoming audiences to a number of their performances. A congregational census was undertaken during Advent, to learn more about what people value about belonging to our church: the results of this survey informed the first meeting of the PCC in 2023, which focussed on mission. Christmas invitations were hand-delivered to houses in the parish, and the website updated with a special Christmas services page: the website has since undergone a complete rebuild, to be launched in spring 2023; similarly, the PCC agreed to the repainting of our external noticeboards, in order better to communicate with passersby. A very pleasant Christmas dinner brought the year to its close, in particular allowing the “No. 1 Catering Agency” to take a break from their usual selfless service, and to relax and enjoy the food and drink instead.

Fabric

Works to the fabric of the church and Hall included the repair of one of the glass entrance doors to the church, and of one of the stained glass windows above the children’s area; the refurbishment of the kitchen in the flat, and the installation of a new thermostatic timer in church. Mindful of the steep increase in energy prices, this allowed us to reduce our energy consumption by 66% in the final quarter of the year; however, higher prices in a new contract meant additional expenditure (on the previous year) of over £1,000. The Quinquennial Inspection took place in March, and a plan is in place to address the points raised. During the interregnum, various works were carried out in the Vicarage, including the replacement of the vinyl flooring in the kitchen and bathroom, and the fitting of new units in the bathroom. We continue to benefit from the presence of Community PayBack, who are able to undertake some of the more arduous tasks in the church grounds.

Electoral Roll

At the time of the Annual Church Parochial Meeting in May there were 109 (2021: 108) people on the Electoral Roll of whom 54 (2021: 54) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

Stewardship

It costs approximately £2,400 per week to run St Mary's (which includes our Parish Share of Common Fund, and also the heating, lighting, insurance, maintenance, web-cams, internet etc. etc.) but less than £500 per week comes from donations, collections and covenanted giving. It is planned to hold a Stewardship Campaign during Lent 2023, to bring this to the attention of our worshipping community.

The largest cost is the Parish Share of the Common Fund. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions of all those who are employed by the Diocese (including our own Incumbent - but also the Finance Advisers, Safeguarding Teams etc. etc.). Each Parish makes an offer annually of the amount they consider that is a viable contribution. The 'target' figure is in excess of £85,000, but in 2022 we offered to contribute £60,000 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part.

Safeguarding

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

Ministry to Children and Young People

Mrs Caroline Bullard is the Parish Children's Champion and Ms Angela Haines is the Parish Safeguarding Officer. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.

Financial review

The Financial Assets of the PCC are held in 3 separate accounts.

- The CCLA predominantly holds the Reserves;
- Birmingham Midshires held funds for the 100 Club;
- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid.

At 31 December 2022, the CCLA balance was £5,102.75 (2021: £5,036.50).

The 100 Club was set up in October 1996 with the intention of raising additional funds for the parish, however the scheme fell into abeyance during the pandemic as it was difficult to collect the contributions for shares and there were no collective gatherings at which to make the draws. All those who had contributed to the 100 Club in 2020 and 2021 were sent a letter asking if they would like their contributions refunded or whether these could be used for the benefit of the Parish. No refunds were requested, and proceedings to close the account at Birmingham Midshires was initiated. The account subsequently closed early in 2023 and the balance of funds (£4,500) was paid into the Barclays Account in February 2023.

Like many other charitable organisations, the Parish has seen a reduction of incoming resources. In 2022, our income from Standing Orders, Freewill Offering Envelopes and Collections was £25,696 (2021: £31,301), a significant reduction of over £5,000 from the previous year; regrettably continuing to show a reducing contribution since the start of the pandemic. There are several other contributing factors including the sad passing of several very generous donors to our Freewill Offering Scheme.

The Church Hall is leased to St Bertha's Nursery. The premises to the south of the main hall is a self-contained flat which is also rented out.

On 31 December 2022, the PCC total assets were £65,704 (2021: £52,145).

Reserves Policy

During 2013, the PCC considered and approved an amendment to its Reserves Policy which is to “maintain a balance in the General Fund, which equates to a minimum of three months expenditure”. However this cannot currently be met.

Summary of the work of the Parochial Church Council (PCC) during the year

During 2022, the PCC met on 6 occasions for formal meetings. There was also an informal meeting held shortly after Fr Richard Norman's Induction, for him to meet PCC members. The Standing Committee met between meetings or transacted business by e-mail. The following issues were discussed and decisions made:

- Held a Section 11 Meeting to discuss the appointment of Parish Representatives for the process of appointing a new Incumbent
- Approved the Parish Profile in readiness for advertising the vacancy
- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team
- Held the Annual Parochial Church Meeting on 22 May 2022
- Arranged for the replacement of the Glass Doors to the Church
- Made arrangements for covering Masses during the Interregnum
- Reviewed incoming resources and expenditure that could be reduced to improve the financial situation, especially in the light of rising fuel costs

Review of Meetings of the Deanery Synod

The first meeting was held on 23 February at Christ Church Roxeth. The Rev'd Elaine Weaver shared information about the parish and led the opening worship. Emmanuel Gill spoke about the purpose and work of the London City Mission in Harrow. They work alongside teams from the churches to reach out to the Hindu and Muslim populations. The Area Dean introduced a discussion on the focus of the Deanery Synod to assist the Standing Committee with the choice of subjects for future meetings

A service to welcome Bishop Lusa Nsenga-Ngoy to the Willesden Area was held at Emmanuel Church Northwood on 27 February. A Deanery Eucharist celebrated by Bishop Lusa was held in Holy Trinity Church Northwood on 7 June. The service was followed by a time of Fellowship when members of the churches could meet Bishop Lusa informally over refreshments.

A meeting to discuss Synod business was held using the Zoom software on 6 July. One application for a grant from the Deanery Mission Fund had been received from St Peter's West Harrow for £1,000 towards their work with young people; this was approved. The Deanery Accounts for 2021 were received and approved, subject to Independent Examination. The Rev'd Emma Webber was elected to the vacancy for a clergy representative on the Deanery Standing Committee. Pam Clissold was standing down as Deanery Treasurer and it was agreed that The Rev'd David Green would act as Treasurer until an election is held in July 2023.

The third meeting was held on 10 November at St John's Church of England School, Stanmore. The school choir welcomed Synod to the school by singing some songs. Jo Hester, Headteacher, gave an introduction to the school and the pupil composition. She explained the school's ethos and vision, and that it is recognised as a Music Hub, Early Years Hub and Religious Education Hub. The music teacher explained that the school orchestra had over 50 members and there were choirs from both sections of the school. The Assistant Headteacher explained the curriculum and the main drivers. Four of the children shared their experiences at the school. The choir sang their vision song including the words “we make a difference”.

Becky Frost and Hilary Millard from *Harrow Re:generation* shared the resources that they provide to churches and schools in Harrow and their involvement during the year. They asked for continuing support from the churches for their work as a charity including volunteering, financial giving and prayer.

James Wood and Helen Wolstencroft shared information about the Church of England Growth Report in respect of young people and the changes that churches need to make as a result of the pandemic. They explained that churches, some of whom do not have the volunteers for youth work that they had previously, need to partner with other churches and organisations and use the resources available from the Diocese. There was then a time for prayer in small groups. The 2021 Deanery Accounts had been Independently Examined successfully.

Monthly Prayer for Harrow has taken place on the first evening of each month under the leadership of The Rev'd Malcolm Finlay and then The Rev'd Ian Dowsett, using the Zoom software.

Reports on the sessions of the London Diocesan Synod and of the General Synod were received at meetings during the year.

Thanks

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Johnette Clarke and Ken Elliott. They are officers of The Bishop. We are blessed with exemplary Churchwardens who care for people first and foremost. The other work is important (and takes much time) but looking out for individuals is vital. It is a privilege to work alongside them. Thanks to Jean Williams, our Honorary Treasurer for her work in keeping the finances in order and to David Griffiths our Honorary PCC Secretary, Gift Aid and Stewardship Co-ordinator and Parish Administrator. Much of their work is "behind the scenes", such as producing this report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charity Commission.

Cynthia Yorke is Head Server and also responsible for the Sacristy. Thanks to all those who serve at the Altar.

We are grateful for the contribution of Peter Crawford, our organist, and the few faithful singers who comprise our small choir.

Work continues in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Gloria Cowans, as Chair of the Social and Fund-raising sub-committee is supported by a team of willing helpers to ensure that our event catering maintains a very high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiresome job, but is undertaken faithfully.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers who contribute to the life and mission of St. Mary's Kenton.

Approved by the PCC on Sunday 16th April 2023 and signed on their behalf by The Rev'd Richard Norman. (Incumbent & PCC Chair)

_____ Date _____

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

| <u>INCOMING RESOURCES</u> | <u>Notes</u> | <i>General</i> | <i>Restricted</i> | 2022 | 2021 |
|--|---------------------|-----------------------|--------------------------|----------------|----------------|
| | | £ | £ | £ | £ |
| <i>VOLUNTARY INCOME</i> | | | | | |
| Standing Orders / Direct Bank Payments (Gift Aided) | | 14,063 | | 14,063 | 18,955 |
| Envelopes (Gift Aided) | | 485 | | 485 | 200 |
| Freewill Offering Envelopes | | 7,461 | | 7,461 | 12,146 |
| Loose Plate Collections & Collection Boxes | | 1,523 | | 1,523 | 1,858 |
| Legacy | | 0 | | 0 | 5,025 |
| Gifts & Donations | | 2,163 | | 2,163 | 3,414 |
| | | 25,696 | | 25,696 | 41,598 |
| Tax recovered on Gift Aid | | 4,779 | | 4,779 | 8,721 |
| | | 4,779 | | 4,779 | 8,721 |
| <i>OTHER FUNDS GENERATED</i> | | | | | |
| Fund-raising Activities | | 164 | | 164 | 791 |
| 4th Kenton (St Mary's) Scouts closure | (4) | 15,000 | | 15,000 | 0 |
| Other Funds Generated | | 3,561 | | 3,561 | 2,494 |
| | | 18,725 | | 18,725 | 3,285 |
| <i>INVESTMENT INCOME</i> | | | | | |
| Interest Received | | 66 | | 66 | 57 |
| | | 66 | | 66 | 57 |
| <i>RENT FROM LAND OR BUILDINGS</i> | | | | | |
| Rent from Flat (268A Kenton Road) | | 16,093 | | 16,093 | 14,969 |
| Rent (St Bertha's Nursery) | | 54,904 | | 54,904 | 34,500 |
| Rent (Syriac Orthodox Church) | | 3,370 | | 3,370 | 910 |
| Lettings (Church Hall) | | 320 | | 320 | 0 |
| | | 74,687 | | 74,687 | 50,379 |
| <i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i> | | | | | |
| Fees | | 884 | | 884 | 120 |
| | | 884 | | 884 | 120 |
| <i>OTHER INCOME</i> | | | | | |
| Insurance Claim | (5) | 7,156 | | 7,156 | 1,850 |
| Grants | | 0 | | 0 | 500 |
| | | 7,156 | | 7,156 | 2,350 |
| TOTAL RECEIPTS | | 131,996 | | 131,996 | 106,515 |

There may be minor discrepancies in the totals as pence are not shown.

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

| RESOURCES EXPENDED | Notes | General | Restricted | 2022 | 2021 |
|--|--------------|----------------|-------------------|----------------|----------------|
| | | £ | £ | £ | £ |
| <i>COST OF GENERATING FUNDS</i> | | | | | |
| Cost of Fetes & Other Events | | 228 | | 228 | 54 |
| | | 228 | | 228 | 54 |
| <i>CHARITABLE ACTIVITIES</i> | | | | | |
| Charitable Donations | | 100 | | 100 | 20 |
| Bishop of Fulham's Discretionary Fund | | 360 | | 360 | 0 |
| | | 460 | | 460 | 20 |
| London Diocesan Common Fund | | 62,494 | | 62,494 | 62,659 |
| Ministry Parish Share | | 0 | | 0 | 100 |
| Repayment of Diocesan Loan | (5) | 2,000 | | 2,000 | 1,834 |
| Schools' Levy | | 0 | | 0 | 0 |
| | | 64,494 | | 64,494 | 64,593 |
| Clergy Expenses | | | | | |
| Vicarage (Decorating, Phone, Water Rates etc.) | | 1,316 | | 1,316 | 553 |
| Pastoral | | 0 | | 0 | 37 |
| Housing | | 0 | | 0 | 3,713 |
| Education/Training | | 252 | | 252 | 848 |
| | | 1,568 | | 1,568 | 4,748 |
| Parish Training and Mission | | 0 | | 0 | 100 |
| Insurance | | 6,821 | | 6,821 | 7,092 |
| Church Telephone and Internet | | 1,674 | | 1,674 | 1,141 |
| Music and Organ Repairs | | 7,556 | | 7,556 | 7,008 |
| Church Maintenance and Repairs | (6) | 9,045 | | 9,045 | 2,732 |
| Upkeep of Services | | 2,332 | | 2,332 | 2,137 |
| Upkeep of Churchyard | | 81 | | 81 | 590 |
| Administration | | 1,455 | | 1,455 | 1,037 |
| Visiting Clergy (including Interregnum) | | 3,776 | | 3,776 | 0 |
| Alarm Maintenance | | 0 | | 0 | 34 |
| Web-Cam Maintenance | | 0 | | 0 | 0 |
| Photocopier/Printing/Postage | | 1,460 | | 1,460 | 1,684 |
| Church Supplies | | 3,400 | | 3,400 | 0 |
| Children & Youth Mission | | 283 | | 283 | 0 |
| Church Utilities | | 11,015 | | 11,015 | 12,752 |
| Hall Utilities | | 215 | | 215 | 0 |
| Hall Repairs and Decorating | | 566 | | 566 | 3,636 |
| Flat and Grounds Maintenance | (7) | 9,203 | | 9,203 | 190 |
| Study Literature | | 0 | | 0 | 144 |
| | | 58,882 | | 58,882 | 40,277 |
| TOTAL PAYMENTS | | 125,640 | 0 | 125,640 | 109,703 |
| TOTAL RECEIPTS | | 131,996 | 0 | 131,996 | 106,515 |
| SURPLUS (DEFICIT) | | 6,356 | 0 | 6,356 | (3,187) |

There may be minor discrepancies in the totals as pence are not shown

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

| SUMMARY OF RECEIPTS AND PAYMENTS | General £ | Restricted £ | 2022 £ | 2021 £ |
|---|----------------------|-------------------------|-------------------|-------------------|
| Cash Funds Last Year End | 52,145 | 0 | 52,145 | 32,911 |
| Liabilities due | 0 | (1,174) | (1,174) | 0 |
| Net of Receipts (Payments) | 6,356 | 0 | 6,356 | (3,187) |
| Gain and Loss | 0 | | 0 | 0 |
| Transfers Between Funds | | | | |
| <i>General Fund (Undesignated)</i> | 0 | | 0 | 0 |
| <i>Reserve Fund (Designated)</i> | 0 | | 0 | 0 |
| Cash Funds This Year End | 58,501 | (1,174) | 57,327 | 52,145 |

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2022

| | £ | 2022 | £ | £ | 2021 | £ |
|--|----------|-------------|---------------|----------|-------------|---------------|
| CURRENT ASSETS | | | | | | |
| Cash at Barclays Bank | 48,983 | | | 42,627 | | |
| Petty Cash | 40 | | | 40 | | |
| Birmingham Midshires | 4,500 | | | 4,441 | | |
| Central Board of Finance (CCLA Account) | 5,102 | | 58,625 | 5,036 | | 52,145 |
| TOTAL CURRENT ASSETS | | | 58,625 | | | 52,145 |
| LIABILITIES | | | | | | |
| Swiss Help for Peace in Bosnia (Jennifer Stone-Wigg) | | | (290) | | | (290) |
| Agency Collections | | | (884) | | | (524) |
| TOTAL NET ASSETS | | | 57,451 | | | 51,331 |
| REPRESENTED BY | | | | | | |
| General Fund | | | 38,516 | | | 53,138 |
| Fabric Reserve (Designated) | | | 5,102 | | | 5,036 |
| Children & Youth Fund (Designated) | | | 14,717 | | | 0 |
| Curate's Fund (Restricted) | | | 0 | | | (2,658) |
| Bosnia Fund (Restricted) | | | 290 | | | 290 |
| TOTAL CHARITY FUNDS | | | 58,625 | | | 52,145 |

**NOTES ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022**

1) ACCOUNTING POLICIES

a. Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.

The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b. Funds accounting

Funds held by the PCC are:

Unrestricted Funds:

the General Fund, which can be used by the PCC for ordinary purposes;

Designated Funds:

the Fabric Reserve Fund and Children & Youth Ministry Fund, are set aside by the PCC out of unrestricted funds for specific future purposes;

c. Incoming resources

All incoming resources are accounted for gross and recognised when received.

d. Resources used

Grants

Grants and donations are accounted for when paid over.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December will be shown in the following year's accounts.

e. Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income will appear in the following year's accounts. See Notes below.

2) STAFF COSTS

The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.

3) FUNDS

| | 2022 | 2021 |
|---|---------------|---------------|
| | £ | £ |
| Restricted Funds | | |
| Balance 1 st January | 290 | (2,368) |
| Transfer | 0 | 2,658 |
| Payments | 0 | 0 |
| Surplus/(Deficit) for the year | 0 | 0 |
| Balance 31st December | 290 | 290 |
| General Fund (unrestricted) | | |
| Balance 1 st January | 31,686 | 34,873 |
| Receipts | 131,996 | 106,515 |
| Payments | (125,640) | (109,703) |
| Surplus/(Deficit) for the year | 6,356 | (3,187) |
| Balance 31st December | 38,516 | 31,686 |

Occasionally monies are received for specific small projects. These are spent in the same years as they are received.

4) DONATIONS

In 2022 a donation of £15,000 was received upon the closure of the 4th Kenton (St Mary's) Scout Group. It was agreed by the Parochial Church Council that these funds should be used towards Children and Youth Ministry.

5) LOAN REPAYMENT

During the year 1st January - 31st December 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which is being repaid over five years.

6) GLASS DOORS

The replacement of the Glass Doors to the Church were covered by an Insurance Claim.

7) FLAT KITCHEN REFURBISHMENT

In 2022, it was agreed to replace the kitchen units in the Flat at 268a Kenton Road.

Approved by the PCC on Sunday 16th April 2023 and signed on their behalf by:

The Rev'd Richard Norman (Incumbent & PCC Chair)

_____ Date _____

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

_____ Date _____

Independent Examiner's Report to the Parochial Church Council of Saint Mary the Virgin, Kenton

I report on the accounts for the year ended 31st December 2022 which are set out on pages 7 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent Examiner's Statement

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
 - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date _____

Sheila Burt

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